

TITLE: Institution of Higher Education Praxis Reporting Requirements

The Hawaii Teacher Standards Board approves the following policy for Institutions of Higher Education (IHEs) to report compliance with requirements for Praxis Pre-Professional Skills Tests (PPST) and content knowledge tests for teacher candidates:

- Effective January 1, 2011, IHEs will submit verification using an HTSB approved format that all teacher candidates admitted to their program(s) have met the PPST Reading, Writing and Mathematics testing requirement. The reporting schedule will be:
 - Candidates admitted January through May must be reported no later than July 31 of each calendar year.
 - Candidates admitted June through December must be reported no later than February 28 of each calendar year.
- Effective January 1, 2011, IHEs will submit verification using an HTSB approved format that all teacher candidates in their program(s) have:
 - Passed the Praxis content knowledge test for their SATEP teaching field prior to completion of student teaching;OR
 - If no Praxis content knowledge test exists for the teaching field, the candidate has:
 - Completed a college major in the field;OR
 - Completed a minimum of 30 college credits in the subject area of the teaching field.
- Reporting forms are attached.
- When electronic reporting is available via the online HTSB Administrative System, HTSB staff will notify and train IHE representatives to use the system.

Submitted by: Jonathan Gillentine

Referred to: Teacher Education Committee